

Send the first page of the form to:

Date NOK

Utstillingsplassen Messer AS

50% fee

P.O.Box 403

Remainder

N - 2303 Hamar

Application rcvd: Stand No.:

MAIL: konrad.sel@upl.no

Application Form
THE CARAVAN EXHIBITION 2022
Norway Trade Fairs, Lillestrøm 15-18 September

Exhibitor name:	Invoice recipient:
Company number:	Name:
Address:	Address:
Postal code: City:	Postal code: City
Country:	Country:
Phone:	E-mail address:
Contact person:	Electronic invoice (ehf):
Mobile phone:	
E-mail address:	Reference invoice:

We hereby confirm our participation and wish to reserve the following space:

Floor space with wall system:

.....sq.m. (minimum 12 sq.m.) @ NOK 1.095 NOK____

Floor space without wall system:

.....sq.m.(for the first 100 sq.m., minimum 50 sq.m.) @ NOK 445 NOK____

.....sq.m.(from 101 sq.m. to 200 sq.m.) @ NOK 345 NOK____

.....sq.m.(over 200 sq.m.) @ NOK 155 NOK____

Base rent, per exhibitor NOK 6.000

Rent for total area NOK____

25% VAT NOK____

Total NOK____

Special stands for campgrounds and destination exhibitors:

_____ stand(s) of 12 sq.m., including walls/dividers	@ NOK 12.250	NOK _____
25% VAT		NOK_____
Total		NOK _____

Application deadline: 15 March 2022

* After 15. March 2022 all prices increases by 20% an allocate space continuously

Terms of Payment:

50% of the total is due upon receipt of the first invoice 15 April 2022.

The remainder is due upon receipt of the last invoice 15 June 2022.

Payment should be made to Utstillingsplassen Messer AS, Account # 1800.16.95815

Please indicate which product(s) you will be exhibiting (please check as many as are relevant):

_____ **Motorhome** _____ **Camper**

_____ **other**

Product details:

If motorhome or camper, please indicate brand:

Give the names and address in Norway to the dealers who participate on this stand:

It is permitted to accept orders, effect sales and enter into contracts.

Additional wishes, needs or information:

The undersigned reads and is familiar with, both Norway Trade Fairs' Regulations re. www.messe.no/info and those of Utstillingsplassen Messer AS (enclosed). It is understood and agreed that application and participation in the fair are governed by these rules and regulations.

Stamp and Signature

.....

**IN ADDITION TO THE 2022 NORWAY TRADE FAIRS REGULATIONS
(www.messe.no/info), THE EXHIBITOR MUST BE FAMILIAR WITH, AND ABIDE
BY, THE FOLLOWING RULES OF THE FAIR:**

1. It is permitted to sell details/accessories, take orders and enter into contracts.
 2. Application is submitted on special forms. These will be processed only after they are received, completely filled out and signed. Application is binding. The application must be approved by the fair's management who constitute the final authority when assigning space. The fair's management reserve the right to terminate registration, or reduce the space assigned, in case the exhibition is fully subscribed.
 3. NCB (Norway's Caravan Federation) members receive priority when assigning space. Exhibitors of motorhomes, caravans, tents, expandables, tent trailers, mobile homes as well as suppliers of equipment and accessories for caravans and motorhomes, have to be members of NCB. All firms/dealers who participate at these stands during the exhibition, have to be members of NCB. The fair management group can grant dispensation if is appropriate for the show. Suppliers of equipment and accessories, who are not members of NCB, can only participate on The Caravan Exhibition if their main products will not conflict with the existing members of NCB. Non-members of NCB must be approved by the fair's management.
 4. Conditions of Payment (**About Covid -19 Pandemi/further pandemic – se 16**):
50% of the total is due upon receipt of the first invoice 15 April 2022.
The remainder is due upon receipt of the last invoice 15 June 2022.
Make payment to Utstillingsplassen Messer AS, bank account number 1800.16.95815
- Proof of payment for exhibition space must be available for presentation in order to gain admission to the exhibition hall. Violation of the Conditions of Payment can result in the cancellation of your reservation. In such a case, the organiser has the right to reassign the space to another exhibitor.
5. Exhibitors are not entitled to a refund of the rental payment upon withdrawal of application. If the organiser is able to rent any or all of the space to another exhibitor, then the exhibitor who withdrew their application will usually be credited this amount. The base rent, however, will not be refunded unless you are denied space in the fair.
 6. **Subletting exhibition space is not permitted.** One stand can be shared amongst several companies provided the organiser is informed of such in writing, and has approved this at least three months before the opening day of the fair. No firms/dealers can be a competitor or come in conflict of interest with NCBs selected partners or members by being profiled with a stand on the upper mentioned stand. All companies on this sort of stand must have paid base rent NOK 6.000 + VAT, which gives registration in the exhibitorlists and their name on the stands facia girder if this is mounted. A company who has not notified the organiser, and has not paid the base rent, may be immediately evicted from the fair.
 7. Only new products and products which have been reported can be marketed, shown and/or saled, whether in writing or not at the exhibition. Second-hand sale of products is not permitted neither in the exhibitionhalls nor on or around the grounds of Norway Trade Fairs including the parking lot. If the products are motorhome or camper, the brand name must be given. Products may not be removed from the stand during the fair without the written consent of the fair's leadership. All business conducted, including sales, is governed by NORWEGIAN LAW. The organiser retains the right, with no need for explanation or reason, to remove all exhibition materials related to products and/or services which, in the opinion of the organiser, conflict with the purpose of the fair.
 8. The marketing, showing and/or sale, whether in writing or not, of unreported products can result in immediate eviction. In such a case, all monies paid by the exhibitor are forfeited.
 9. Signs, posters and the like may not be handed out/distributed or hung in the fair area without special permission from the fair leadership. Trial products and advertising material may only be distributed from one's own stand. Product presentations outside of the stand area are not permitted. This also includes the exhibitionarea outside or the parking lot outside, in or around The Norway Trade Fair.

10. Deadlines:

Registration by 15 March 2022

50% of stand rental due 15 April 2022 according to invoice

Remainder of stand rental due 15 June 2022 according to invoice

Set-up: 13 and 14 September 8 a.m. - 10 p.m.

Fair opens to the public 15 September at 10 a.m.

Fair ends 18 September 4 p.m.

Disassembly: 18 September half past 4 p.m. - 10 p.m. 19 September 8 a.m. – 1 p.m.

Order equipment, deliveries and services from Norway Trade Fairs according to the above deadlines.

Opening Hours for the fair (subject to change):

Thursday 15 September: Open to the public 10 a.m. - 6 p.m.

Friday 16 September: Open to the public 10 a.m. - 6 p.m.

Saturday 17 September: Open to the public 10 a.m. - 6 p.m.

Sunday 18 September: Open to the public 11 a.m. - 4 p.m.

11. Disassemblies (subject to change):

Sunday 18 September half past 4 p.m. – 10 p.m. / Monday 19 September 8 a.m. – 1 p.m.

No permission for disassemblies before after 4 p.m. Sunday. If disassemblies start too early, the exhibitor can be fined NOK 10.000. In the utmost consequence, this may lead to no permission to participate in the exhibition next year.

12. Exhibitors who wish to stay at the fair campground, must make these reservations separately. Spending the night in a tent, camping trailer, or any kind of motorhome on or around the grounds of Norway Trade Fairs, including the parking lot, is not permitted, unless defined as fair campground.

13. Exhibitors are responsible for all transport, packing, assembly, disassembly and removal of their own decoration material. All exhibitors' possessions must be clearly marked with name and stand number. If the stand is not disassembled or the stand location is not cleaned up within the assigned time period, then the organiser is permitted, at the exhibitor's risk and expense, to carry this out. If any goods are delivered to a stand and signed for by the organiser's employees (in the absence of any of the exhibitor's representatives), this shall be considered a service and not a responsibility for the goods' delivery. If the delivery must be signed for by the exhibitor himself, then this becomes the responsibility of the delivering company in agreement with the exhibitor.

14. Every application is assumed to be bound by the Regulations of Norway Trade Fairs as well as these additional rules of the fair, regardless of whether one has reserved certain rights of any sort.

The decision of the fair's leadership regarding the settlement of any disputes related to interpretation of the rules or regulations will be binding.

15. It is furthermore assumed that the exhibitor will abide by Norwegian Law and will have available all official permits required in connection with the exhibition, issued by the relevant authorities.

16. **Covid -19 Pandemi/further pandemic.** The organizer plans that the Caravanmessen can be carried out in September 2022, but at the same time everyone has to take into account any infection control measures imposed by the authorities. If the Caravanmessen is completely shut down by the authorities, all advanced payments will be refunded. There will be a close dialogue between NCB and registered exhibitors so that we solve this to the benefit of all parties.

Exhibition Organizer: Utstillingsplassen Messer AS